

Annex 1 Contracting Authority's Requirements Specification

1. Purpose

1.1 Contracting Authority

The Contracting Authority is NTNU (Norwegian University of Science and Technology), where the primary user will be the Department of Psychology (IPS), Fleksilab.

1.2 Content and Scope

This procurement covers the delivery of one (1) fNIRS (functional near-infrared spectroscopy) system for cognitive neuroscience research and teaching at NTNU's Department of Psychology. The system shall as a minimum have 32 optodes (or equivalent), short-distance channels, support head-mounted VR/AR, and allow data export in open formats.

See annex 1A for requirements.

1.3 Place of Delivery and Work Location

Delivery and work location for the deliveries will be Trondheim.

1.5 Contract and Assignment Execution

1.5.1 Quality of Goods

The Supplier shall offer well-tested goods of high quality. Offered goods shall comply with current requirements in relevant regulations, laws, directives and standards.

1.5.2 Quality of Services

The deliveries shall satisfy current requirements as set forth in relevant regulations, laws, directives, standards and industry norms, when executing assignments under the contract.

1.5.3 Supplier's Competence

The Supplier shall have the competence and capacity to meet the Contracting Authority's needs for execution of assignments during the contract period.

1.5.3.1 Offered Personnel's Competence and Experience

The Supplier shall offer personnel with good competence and relevant experience to meet the Contracting Authority's needs throughout the agreement period.

The Supplier shall at all times have a contact person whom the Contracting Authority can relate to for the entire assignment.

The Contracting Authority may, where there are justifiable grounds, require that the Supplier replace the contact person or other personnel.

1.5.4 Requirements for Documentation and Training

Documentation shall be delivered for all assignments. The scope and complexity of the assignment determine the requirements for type and extent of documentation. The Supplier shall deliver no later than together with the invoice.

1.5.5 Requirements for Response Time and Delivery Time

Work shall be performed during ordinary working hours unless otherwise specifically agreed. Ordinary working hours are from 07:00-15:00.

The Supplier shall be able to assist the customer and execute assignments without undue delay.

1.5.6 Requirements for Waste Management and Environment

The Supplier must arrange for removal of all waste related to their operations. There shall be arrangements for sorting and return schemes for the waste. Hazardous waste shall be handled according to instructions from the Norwegian Environment Agency.

It is expected that the Supplier has orderly conditions regarding environmental matters.

The Supplier shall, among other things, have a valid return agreement during the agreement period to ensure that waste from NTNU is handled properly. Such a return agreement must be presented upon request.